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**LUMPKIN COLLEGE OF BUSINESS AND APPLIED SCIENCES
CURRICULUM COMMITTEE MEETING
September 4, 2003**

The LCBAS Curriculum Committee met at 9:30 a.m., September 4, 2003, in the Dean's Conference Room.

Members Present: J. Dilworth, D. Hoadley, D. John, K. Ketler, J. Snyder, T. Waskom

Visitors: Cheryl Noll, Christie Roszkowski, Jane Wayland

The meeting was called to order by Chair Jean Dilworth.

MINUTES

The minutes of April 23, 2003, and May 9, 2003, were approved as published.

ELECTION OF CHAIR/VICE-CHAIR

Karen Ketler was elected Chair and Tom Waskom was elected Vice-Chair for 2003-2004 by acclamation.

REVISION TO BYLAWS

J. Dilworth distributed copies of a memo and ballot to be sent to full-time faculty in the college to vote on an amendment to the college curriculum committee bylaws. The change, approved last spring by this committee, adds Section 9 to Article III of the LCBAS Curriculum Committee Bylaws as follows:

One student with voting privileges shall be elected from the membership of the Dean's Student Advisory Board to serve a one-year term. This student member shall rotate from each of the four areas in the college (business, technology, family and consumer sciences, and military science). The member shall be elected by majority vote until a rotation schedule is established.

T. Waskom (D. John) moved to proceed with sending out the memo and ballot as revised. Motion carried. (Jean Dilworth concluded her time as Chair at this point and Karen Ketler resumed as new Chair).

MEETING TIMES FOR FALL SEMESTER

J. Snyder (T. Waskom) moved to establish 9:30 a.m. on the first Thursday of each month as the regularly scheduled meeting time for this committee. All approved. The schedule for the remainder of fall semester will be: October 2, November 6, and December 4, at 9:30 a.m. in the Dean's Conference Room.

EXECUTIVE ACTION/CAA/CGS UPDATE

1. Revision in ACC program admission requirements (approved CAA 5/1/03)
2. Revision in MGT major (approved CAA 5/1/03)
3. Replace MAT 1441 with MAT 1440 in INT programs (approved CAA 6/16/03)
4. New Interdisciplinary Minor in Advertising (approved CAA 6/16/03)
5. Writing intensive designation for INT 4002 and INT 4943 (approved CAA 6/16/03)
6. Prerequisite changes for BUS 3500 and CIS 3320 (approved CAA 8/28/03)
7. New course proposal for MAR 3550 and MAR program revision (approved CAA 8/28/03)
8. EDF 5590 replaced with 3-hr. elective in M.A. in Gerontology program (approved CGS 4/29/03)

(over)

NEW COURSE – BUS 3970

C. Roszkowski presented the new course proposal for BUS 3970, Study Abroad (Arr.-Arr.-1-15). This course provides the opportunity for study abroad focusing on topics and issues common to all business disciplines or that can be studied through an interdisciplinary approach. Although study abroad courses exist for each of the business disciplines, such courses are discipline specific. Offering a study abroad course under the general BUS prefix will allow a broader approach that will be appealing to a wider variety of students.

T. Waskom (D. John) moved to approve BUS 3970 as amended. D. John (T. Waskom) moved to vote on the amended course proposal electronically on September 11, 2003.

MBA PROGRAM—HONOR CODE

Cheryl Noll presented the proposed MBA Program Honor Code as approved by the School of Business Graduate Committee last spring. The purpose of this honor code is to more clearly define for students what is meant by academic honesty and to help ensure that their behavior reflects that understanding. Once approved by this committee and CGS, the Honor Code will be included on the MBA web site, in the catalog, and in the MBA program application materials. The student's agreement to abide by this code will be part of the admission process, and the application will not be considered complete without it. It is proposed that this Honor Code become fully operational beginning Summer 2004.

D. John (J. Snyder) moved to approve the Honor Code as amended. Voting will take place at the next meeting.

NEXT MEETING

The next meeting will be October 2, 2003, at 9:30 a.m. in the Dean's Conference Room.

Kathy Bennett
Recorder

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